

# Army AGR Application Coversheet

Applicant Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Position Title Applying For: \_\_\_\_\_

Vacancy Announcement Number: \_\_\_\_\_ Closing Date: \_\_\_\_\_

## **Required document checklist:**

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1.  Army AGR Application Checklist. Found on DMNA Jobs Website. Check each box.
2.  NGB Form 34-1 (**signed-last page**) – Application for Active Guard/Reserve (AGR) Position. Found on DMNA Jobs Website. Must be completed with signature.
3.  Most up to date DA 705 (passing) until ACFT transition is complete
4.  DA 5500/5501 within 6 months of application date. DTMS or IPPS-A screenshots sufficient if tape not required.
5.  Selection Board Record Brief, accessible via Unit Admin / Readiness or at <https://federation.eams.army.mil/pool/sso/authenticate/1/2?m=GET&r=t&u=https%3A%2F%2Farnng1.ngb.army.mil%2FSelfService%2FCareerCenter%2FHome.aspx>
6.  DD Form 214 (Statement of Active Service), if applicable. Must submit all Member Copy 4 of DD Forms 214's from all Active Duty service. Not required for On Board NYARNG AGR Personnel.
7.  NCOERs / OERs (up to 5) Not valid documents if draft watermark present, will be removed from application
8.  Letter of Recommendation from Company/Unit Commander if no NCOERs/OERs are available.
9.  NGB 23A (only for On Board AGRs)

(initial) I acknowledge if i submit my application within the last 48 hours of the advertisement window, I will not be afforded the opportunity to make corrections and will be ineligible to apply for that position.

**\*\* Once all forms are combined, verify the NGB 34-1 is signed\*\***

**\*\*Late applications or supporting documentation will not be accepted.\*\***

**To APPLY:** Submit all application requirements in one attachment as a single PDF (not portfolio) to: [ng.ny.nyarng.mbx.army-agr-apps-emo@army.mil](mailto:ng.ny.nyarng.mbx.army-agr-apps-emo@army.mil)