



Military and Naval Affairs

KATHY HOCHUL
Governor
Commander-in-Chief

RAYMOND F. SHIELDS, JR.
Major General
The Adjutant General

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MNAG-TAG

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Division of Military and Naval Affairs (DMNA) Policy on Animals (Pets) in State Facilities and Armories

1. Reference DMNA, Regulation 420-1, Chapter 9 (Environmental), section 9-15 (ANIMALS).
2. In general, pets (i.e., dogs, cats, etc.) should not be brought to work at the DMNA facilities or installations. However, if an exception is required for a couple of hours, the approval authority for the New York Army National Guard facilities is the Director of Facilities Management and Engineering; and for the New York Air National Guard facilities, it is the Wing Commander.
3. This policy does not restrict access to service animals trained to assist a person with a disability, or to support animals in accordance with an approved workplace accommodation. In these cases, the animal must remain tethered and under direct control of the owner.
4. This policy is intended to protect all individuals and mitigate the following concerns:
 - a. Reduce or eliminate potential health problems arising from pets and the possibility of aggravating allergies of our full-time and part-time staffing (both state and federal employees).
 - b. Reduce or eliminate the potential liability to the pet owner and the State of New York for bites and scratches inflicted by an unauthorized pet.
5. Questions concerning this policy may be directed to Mr. Gary Yapple, Director of facilities Management and Engineering, at 518-786-4603, or to the appropriate Wing Commander.

RAYMOND F. SHIELDS, JR.
Major General, NYARNG
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