



NATIONAL GUARD BUREAU

111 SOUTH GEORGE MASON DRIVE
ARLINGTON VA 22204-1373

MAR 30 2017

ARNG-LGS

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Clarification to Policy on the Utilization of Signatures on DA Form 1687
(Notice of Delegation of Authority for Supplies)

1. References:

a. Department of the Army Pamphlet (DA PAM) 710-2-1, Using Unit Supply System
(Manual Procedures), dated 1 Dec 16.

b. Memorandum ARNG-ILS, subject: Clarification to Policy on the Utilization of
Signatures on DA Form 1687 (Notice of Delegation of Authority for Supplies), 10 Oct 14,
enclosed.

2. This memorandum authorizes the upload of a .bmp hand written "wet signature"
image to meet the digital and manual dual signature requirement using the Common
Access Card (CAC) on DA Form 1687. The CAC created digital and "wet signature" is
acceptable for the Financial Improvement and Audit Readiness (FIAR) of General
Equipment – Existence and Completeness.

3. This policy applies to all Army National Guard (ARNG) units and activities
designating accountable and responsible persons to receive and issue supplies.
Ensure reproduced or scanned copies of the original DA Form 1687 is legible and
preserving the original integrity of the original signed document.

4. The point of contact is CW4 Ricky R. Vigil, Command Property Accountability
Officer, ARNG-LGS, at 703-601-7112, DSN: 329-7112 or ricky.r.vigil.mil@mail.mil.

BRUCE R. WALTON JR.
COL, LG

Chief, Supply Policies and Programs Division

Encl

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